**GLogix Technology Private**

Thank you for your interest in GLogix Technology Private. Limited. This form is intended to enable you to record important points about yourself, your experience, your achievements and your plans for the future. Please complete the form in full and use additional sheets if necessary**.** When we meet you at the interview, the contents of this application will provide a base for our interaction.

It is my pleasure to extend the following offer of employment to you on behalf of GLogix Technology Private. Limited**,** further to the interview and discussions you have had with us.

You are appointed to the position of **.Net DEVELOPER** and in this capacity; you will report directly to HR Head, First three months you are in training after you have completed training your starting monthly remuneration will be **Rs 60 K/A (For six month)after 6 month your salary will be 96 k to 1.44 L/A**as per the Company norms. You will be on a probation period of six months.

The allowances, benefits and other terms and conditions of your employment will be as per Company policies as applicable from time to time. Your compensation will be reviewed in future as per Company policy. On joining the company you shall be on probation for Six months.

DOCUMENT TO BE BROUGHT AT THE TIME OF JOINING

The photocopies of the following certificates / documents should be submitted to the HR department at the time of joining. Please bring the originals along with the photocopies for the purpose of verification.

ID Address (Driving License / Pan Card / Voter Id Card)

4 Photograph (Passport Size)

Offer Letter (Previous Company)

Appointment Letter (Previous Company)

Salary Slip (Previous Company)

Qualification Certificate (10th, 12th, Graduation, PG & Diploma)

Copy of Offer Letter.

Security Deposit.

ACCEPTANCE

By signing and dating this letter below, **I** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ accept this job offer of \_\_\_/\_\_2014 by GLogix Technology Private

Signature \_\_\_\_\_\_\_\_\_\_\_ Date

**Company Rules**

1. An amount of 15 k-would be Deposit by the candidate. This amount has to be paid by Cheque or Cash only.

2. This amount is refundable after six Months (Probation Period).

Note:

The following is a list of behaviors that the company considers unacceptable. Any employee found engaging in these behaviors will be subject to disciplinary actions including reprimand, warning, layoff, or dismissal:

a. Before Leaving the Job employee have to give 45 days prior notice.

b. Before Leaving the Job all the company properties and documents have to submit by the employee at the time of leaving the job.

c. After joining employ has to work at least for six months in the company.

d. Willfully damaging, destroying, or stealing property belonging to fellow employees or the company.

e. Ignoring work duties or loafing during working hours.

f. Coming to work under the influence of alcohol or any drug, or bringing alcoholic beverages or drugs

Onto company property.

g. Intentionally giving any false or misleading information to obtain employment or a leave of absence.

h. Using threatening or abusive language toward a fellow employee.

i. Punching another employee’s time card or falsifying any record.

j. Smoking contrary to established policy or violating any other fire protection regulation.

k. Willfully or habitually violating safety or health regulations.

l. Failing to wear clothing conforming to standards set by the company.

m. Being tardy or taking unexcused absences from work.

n. Not taking proper care of, neglecting, or abusing company equipment and tools.

o. Using company equipment in an unauthorized manner.

p. Possessing firearms or weapons of any kind on company property.

q. Fighting or engaging in horseplay or disorderly conduct.

Thanks

Global Logix Technology Private

Regards:-

Sandeep (HR)